



IRENE COUNTRY CLUB TENNIS SECTION  
BYLAWS

AS PER Oct 2005

**IRENE COUNTRY CLUB TENNIS SECTION**

BYLAWS & RULES

**NAME AND OBJECT OF THE CLUB**

1. The name of the Tennis Club shall be "THE IRENE COUNTRY CLUB TENNIS SECTION" (hereinafter referred to as "THE TENNIS CLUB")
2. The objects of the Tennis Club shall be to foster Tennis.
3. The Tennis Committee is a separate entity from the Irene Country Club Management Committee. These two entities shall be referred to as the "tennis committee" and Irene Country Club Management Committee respectively.

**COLOURS:**

4. The colours of the Club shall be the Irene Country Club colours.

**RULES OF PLAY:**

5. The Tennis Club shall play under the rules of the South African Tennis Association (SATA).

**MANAGEMENT:**

6. The control of the grounds and the affairs of the Tennis Club shall be vested in a Tennis Committee, which shall be elected at the Annual General Meeting. Such control shall be exercised subject to the authority of the Irene Country Club management Committee.

**TENNIS COMMITTEE: POWERS, DUTIES AND FUNCTIONS:**

7. The Tennis Committee shall consist of the following officers:
  - a) President who shall be Chairperson
  - b) Vice Chairman
  - c) Secretary
  - d) Treasurer
  - e) The Chairperson of the Entertainment Committee
  - f) League secretary
8. The members of the Tennis Committee shall retire annually, but shall be eligible for re-election.
9. Any vacancy on the Tennis Committee from whatever cause, other than retirement in terms of paragraph 8, shall be filled by that body, and such appointment will hold good for the unexpired portion of the year.
10. a) The Tennis Committee shall meet at least once in every calendar month.
  - b) Three members shall form a quorum
  - c) Any member who misses three consecutive meetings without satisfactory explanation may have his seat declared vacant.
11. The Tennis Committee may delegate any of its powers to a sub-committee consisting of its members whom it may appoint. Provided that any sub-committee so formed shall, in the exercise of such powers, conform to any rules or instructions that may be imposed on or issued to it by the Tennis Committee.
12. Questions arising at any meeting of the Tennis Committee shall be determined by a majority of votes and in the case of an equality of votes the Chairman shall have a casting vote in addition to a deliberative vote.
13. The Tennis Committee shall cause minutes of the proceedings of all General Meetings and of every meeting of such Committee to be recorded and such minutes shall contain properly arranged details of the business conducted at such meetings. The minutes of the proceedings of each meeting of the Tennis Committee and of each Annual General Meeting shall be submitted at the next ensuing meeting of the Tennis Committee or the next Annual General meeting as the case may be, and if the minutes of such proceedings are passed as correct they shall be confirmed by the Chairman thereof.
14. a) Proper records of all monies received and all disbursements made shall be maintained by the Tennis Club.
  - b) Receipts shall be issued for all monies received and all payments made shall be properly vouched for. The chairperson or some other person lawfully acting in the place of such official shall sign all receipts.
  - c) The Secretary shall maintain a record of all members and their addresses.
15. The Tennis Committee may grant consent to persons not members to use the Club courts upon such terms as it may think fit or refuse consent at its discretion. The rule is that visitors may play free of charge for the period of one month. Thereafter they must join as full members or pay visitors fees.
16. The Tennis Committee shall form byelaws for the better running of the Club provided

such byelaws are not inconsistent with or contrary to these rules.

#### SELECTION COMMITTEE:

20. The selection of individual players to represent the Tennis Club in any league, championship or event under the control of a tennis union as well as any seedings, shall be made by a Selection Committee consisting of at least three members, one of who shall be a woman. The Tennis Club Chairman to be ex-officio member of the Committee. Members of this Committee to be elected at the Annual General Meeting. Any vacancies due to resignations during the year to be filled by Club members nominated by the Tennis Committee. Three members shall form a quorum. The Selection Committee shall have the power to co-opt any members of the Tennis Club to serve on the Committee.

#### GENERAL MEETINGS:

21. The Annual General Meeting shall be held during the month of September in each year on a date to be fixed by the Tennis Committee. The business of the meeting shall be:
  - a) To confirm the minutes of the previous General Meeting.
  - b) To receive and consider the report for the position of the Club and pass accounts, Financial Statement and Balance Sheet.
  - c) To elect Committees for the ensuing year.
  - d) To amend, or alter the rule, provided that at least seven days' notice thereof has been given, and provided further that no such amendment, addition or alteration shall have any force or effect unless approved of by at least two-thirds of the members present.
    - e) To transact such special business of which due notice shall be given.
  - f) To transact general business.
22. Seven day's notice of any General Meeting shall be given to every member and notice of business to be transacted thereat shall be deemed to be given to every member upon a notice thereof having been posted on the Tennis Club's notice board at least seven days prior to the date of the meeting.
23. Special General Meetings shall be called:
  - a) On a resolution carried at any General Meeting.
  - b) By order of the Tennis Committee.
  - c) On a requisition delivered to the Secretary signed by not less than ten members whose subscriptions are not in arrear, and stating the reason for the meeting, such meeting shall be called for within FOURTEEN days of the delivery of the requisition.
25. Ten members present in person shall form a quorum at any General Meeting. Should there be no quorum at the time for which the meeting has been called, such meeting shall stand adjourned until the corresponding day of the following week at the same time and place, and those then present shall form a quorum.

#### FINANCIAL YEAR:

26. The financial year of the Club shall be in accordance with the Irene Country Club financial year.

#### MEMBERSHIP AND ELECTION OF MEMBERS:

27. The membership of the Club shall be open to any person at the discretion of the Irene Country club management committee.
28. Every application for membership shall be on the prescribed form.
29. The Tennis Committee shall have complete discretion in refusing any application without assigning any reason therefor.
30. No application for membership shall be considered unless accompanied by the required entrance fee and no applicant shall be accepted to membership unless he or she shall have fully discharged all financial obligations to any affiliated Club or Clubs, of which such applicant has been a member. The Tennis Committee shall have the right to require the applicant to confirm that no such reasons for refusal of membership exist.
31. Juniors under the age of 18 shall not be eligible to play tennis for the club unless the Tennis Committee approves such an application. The club will run a separate junior division. The person(s) in charge of the junior division may nominate players, whom in their opinion are strong enough, to the committee for club tennis. The final decision however rests with the tennis committee. Should a junior member arrive for social tennis on a Saturday afternoon, the committee member on duty may use his/her discretion and arrange an appropriate game for the junior member but is not obliged to do so.

#### SUBSCRIPTIONS AND ENTRANCE FEES:

32. All applications for membership shall be accompanied by the required entrance fee as determined by the Irene Country Club management committee.
33. Membership fees will be determined by the Irene Country Club management committee.
34. In the event of a member's subscription being in arrear, such member shall be notified by the Irene Country Club management committee whom will deal with the defaulter.

#### UNREGISTERED MEMBERS:

35. An unregistered member shall be one who has failed to pay the fees due to the Club within the time prescribed by its rules after the Club has duly notified him or her in writing. Such member may be declared an unregistered player and his or her name may be forwarded to the Tennis Gauteng North for circulation amongst all affiliated clubs in accordance with the rules of the Association and Tennis South Africa. Any member whose name has been declared in terms thereof shall remain an unregistered member until such time as he or she has paid all arrear subscriptions, and such member shall, in terms of the Rules of the Association be liable to be debarred from membership in any affiliated club during the period that his or her name remains on the list of unregistered members.

#### RESIGNATIONS:

36. All resignations shall be in writing to the club.

#### VISITORS:

41. a) Every member may introduce a visitor to the Club, but not a junior member under the age of 18 years, a rejected applicant, an expelled member or an unregistered member.
- b) The Tennis Committee shall determine the fee payable by a visitor from time to time. A proper record shall be kept of all fees payable.

#### RESERVATION OF COURTS:

42. a) The courts shall be open for play at all times except that the Tennis Committee shall have the power to reserve any one or more courts for any particular purpose.
- b) A majority of such members of the Tennis Committee as may be present shall be entitled to prohibit play on any court if they consider such court unfit for play.

#### COMPLAINTS AND SUGGESTIONS:

43. All complaints and suggestions must be in writing and addressed to the Secretary, who shall place them before the Tennis Committee at its next ordinary meeting.

#### INTERPRETATION:

44. In the event of any dispute arising as to the meaning or interpretation of these rules, the ruling of the Chairman of the meeting shall be binding. Any member dissatisfied with the Chairman's ruling may bring the matter in dispute before a General Meeting after giving 14 days' notice thereof to the Secretary, and the decision of such General Meeting shall be final.

#### ALTERATION OF CONSTITUTION AND RULES:

45. This Constitution and rules herein contained may be altered by a resolution of a majority of two-thirds of the votes of members present in person at a General or Special General meeting provided that seven days' written notice of such proposed alteration shall have been given.
46. A copy of this Constitution and Rules shall be exhibited at the Country Club office.

#### CLUB CHAMPIONSHIPS:

47. Persons wishing to enter Club Championships must be fully paid up members of the Club for at least 2 months prior to commencement of Championships. The Tennis Committee has the right to use its discretion in making exceptions to this rule under special circumstances.
48. The club championships will be held during March of each year or as otherwise determined by the committee. At least three months notice of the exact date will be given to all members by email and a notice must be placed on the notice board.

49. The club championships will be held over two weekends (Saturday and Sunday). Persons wishing to enter Club Championships must be willing to play both weekends of the championships. The committee can decide that some games may be played the preceding weekends to accommodate the draw.
50. The Club championship committee is responsible for the draw and playing times. Members can liase with the committee regarding the times. The final decision regarding the playing times rests with the committee however.

#### TENNIS LADDER:

51. The Tennis club will run a tennis ladder to:
  - a. Organise social games
  - b. Select teams for league
  - c. Do the club championship seeding
52. The League secretary will be responsible for maintaining the tennis ladder. The secretary will note:
  - a. Name, date, result of each challenge game in a book to be held at the club.

#### CHALLENGE RULES:

53. A Free challenge will be given to anybody-
  - a. If approved by the tennis committee
  - b. A new player joining the club
54. Only in cases of medical problems, or work situations where a member cannot participate in a challenge, a three month period may be given for such a player to retain their position on the ladder.
55. A new member will have two opportunities to challenge, with the understanding that if their first challenge was un-successful, the new challenge will be against people with a lower position on the ladder than any of the members previous members challenged.
56. A new member has 8 weeks (excluding league, club championships and club tournaments), in which to challenge for a position on the ladder.
57. A member my challenge **SIX PLACES** up on the ladder
58. In the case where a member is not available for a challenge, the challenger may request that a lower placed player be included in the draw, given that it will fall within the six places in 57.
59. Member older than 55 hold their positions throughout the year and do not need to play the challenge. However, their positions will then be determined by the committee.
60. Challenges my not take place during leagues, long weekends or school holidays.

## CHALLENGE TIMES

61. Challenges will take place from 13h00 – 14h00. ONLY If agreed by all the players can the times can be moved. However, the challenge may NOT take place from 14h00 to 17h00 on a Saturday afternoon.

## CHALLENGE

62. The challenger must provide the tennis balls
63. The challenger may request a referee from the secretary
64. If the challenge cannot be completed (rain, bad light for example) then it will be continued the following Saturday.
65. The league secretary's decision will be FINAL if any disputes may arise.
66. The challenger will notify the league secretary of the result within 2 days.
67. The challenger may not challenge any of the players again with a one month period.

## NOT AVAILABLE FOR A GAME

68. If someone is not available, then the challenger continues to search for available players down the ladder until sufficient players are found. Note: unavailable players in effect become part of the challenge.
69. If the challenged players do not arrive within 15 minutes of the game, then these players will automatically move down three places on the ladder.